Washington High School Equestrian Team
State Board Meeting Minutes

Date: 4/10/2022
Time: 10:00 – 12:00
Location: Teams Meeting

Executive Board
Chair: Brandon Garrison
Co-Chair: Melanie Rodewald
Secretary: Tira Hancock
Treasurer: Michelle Padilla

Meeting called to order	Meeting called to order at 10:04AM by Chair Brandon Garrison
Roll Call	D1 -2, D2 - 3, D3 - 2, D4 -3, D5- 0, D6 - 3, D7 - 2
Meeting Minutes Approval	**MOTION** and second to approve 1-23-22 minutes. Passed 15:0 **MOTION** and second to approve 3-20-22 minutes. Passed 15:0
Treasury Report	Checking $70,672.88 Savings $30,110.08 Scholarship Checking $12,007.51
In Memory of Bev Matney	There have been recent deposits into the scholarship checking in memory of Beverly Matney. We appreciate the donations in her name, and for the family for honoring WAHSET in her memory.
DISTRICTS who owe $	Districts 1, 3 and 5 still need to pay their additional insured invoices. Please get those in ASAP.
DISTRICT ACTION ITEM (yearend)	2020 Income taxes have been completed. As an FYI, for this year's taxes (2021) all schools and districts need to get their financials submitted in in a timely manner. All worksheets go to the accountant by October for him to complete the taxes without having to file an extension.
DISTRICT ACTION ITEM (for state)	Michelle Padilla, state treasurer, needs the districts athlete totals, so she can bill each District for their State fees. **MOTION** and second to approve the treasurer's report. MOTION and second passed 15:0
Alumni Meet Update	Venmo account setup for the meet. Appleatchee and judges confirmed. A lot of positive feedback. Moving along and will be a good event. Entries are closed because it is full now.
State Order of Go	Shared with all chairs again – order of go (times are estimates and will be updated as number of entries is populated)

Washington High School Equestrian Team
State Board Meeting Minutes

Opening Ceremony Help	Adam Kasper will be the lead. Gerda and Jeff will help with the opening event. Practice will be from 5-5:30 and then line folks up from 5:30-6 to facilitate starting at 6pm.
No prepaid shavings at state	Not offering pre-paid shavings. Will offer shaving sales twice per day. Accepting cash and checks only (no credit cards). Stalls come with 2 bales – buy more as needed while at state.
State shavings distribution	Two possible organizations will distribute the shavings prior to athlete arrival for a fee (likely a $1 per bag). Consensus that this is a good idea. **MOTION** and second to approve paying for the distribution of shavings at state. Motion passed 15:0
State Welcome Gift	Drawstring bag, map, pen, candy, etc. Will need help distributing the welcome bags as folks arrive (like past years) Hoping the state patches will arrive in time to include in the bags, too.
State Auction Baskets	Last year brought in ~$7,000. Remind teams to bring a basket for the auction.
PNWIC Baskets	A method to help fund PNWIC is PNWIC auction baskets – 1 per district. Oregon will bring 1 per region.
DISTRICT CHAIR ACTION	Let Brandon know who will be bringing your District's basket to PNWIC.
Hackamore Use in Reining	Hackamores are not allowed in reining – accidentally approved in rulebook (error that was not caught). Two options – allow it to stand and allow hackamores at state or vote to remove the rule (make it accurate). **MOTION** and second to let the rule stand in error through state this year and correct next year knowing that PNWIC rules do not allow hackamores in reining. Motion passed 15:0
Scholarship Committee Members	Committee members were due to Linda in March.
DISTRICT CHAIR ACTION	D3, 4, & 5 need to submit names of two people to be on the scholarship committee.
Rule Change Committee	Sheila Hagedorn will chair the committee. Need 1 person from each district to Sheila so she can connect with them to prepare for the upcoming rule changes. As of this meeting no district has sent any names to Sheila.
DISTRICT CHAIR ACTION	District chairs need to have names submitted to Sheila by April 15, 2022. Any changes due by the Sunday after state. *Send names to:* stoneybrookwa@gmail.com
Chair and Treasure Position for 2022/2023	We need to get some folks on board to start learning the positions. Brandon will look into potentially using a firm for the treasury.

Washington High School Equestrian Team
State Board Meeting Minutes

State Equipment Chair	Chalk – needed for state (Brandon will secure) Confirmation of another district willing to bring their equipment trailer to state. District 3 will have their trailer there. District 1 will bring their equipment trailer, too.
State Judges	All contracts and hotels secured for judges. 2 gaming, 4 performance, and 4 drill judges. PERFIRMANCE: Kim Giglio, Sherry Williams, Heidi Massengale, & Doug Evanson DRILL: Charlene Desalme & Mark Plowman (quads), Tricia Reed & Connie Evans (6+) GAMING & COWS: Jill English & Leslie Taggert
State Performance Chair	State patterns completed. Will be released on time.
State Drill Chair	D6 and D7 helping run drill events at state Need 2 pickups in the arena before the first practice session. Jeff volunteered his 11-foot trailer for judges to sit on and will place it before practices begin.
State Medal Chair	Medals & buckles ordered. D6 backs on their way next week. Trophies arrived.
Open Discussion	None
Adjournment	Meeting adjourned at 10:56am /s/Brandon Garrison, chair /s/ Tira Hancock, secretary