WAHSET STATE BOARD MEETING AGENDA
Board Meeting: Saturday, September 14th at 11am
King County Public Library - Snoqualmie

AGENDA
10:45-11:00: Arrive / Visit

CALL TO ORDER – 11:05 am

- Roll call for Quorum: D1 – 3, D2 – 3, D3 – 3, D4 – 2, D5 – 3, D6 – 3, D7 – 3. 20 voting members present. Chairperson Chatham, Vic chari McDowell, Treasurer Brizek, & Secretary Hancock all present

APPROVAL OF MINUTES from the Previous Meeting as posted on WAHSET website
MOTION and second to approve 6-18-19 minutes. MOTION CARRIED 20:0

FINANCIAL REPORT – Carol Brizek, State Treasurer

- Current Balance $58,478.23
- Scholarship Fund Balance $19,979.51
- Money Market $30,088.00
- 2 Outstanding Invoices will be paid today
- Additional Financial discussion if necessary

MOTION and second to approve treasurer's report. MOTION carried 20:0

NEW BUSINESS

- **Year End Financials**

- **Insurance**
  - Need Arena's and Addresses
  - DISTRICT CHAIR ACTION – in an EXCEL spreadsheet send to Treasurer Brizek a list of arena names, addresses, and if they want to be added as an additional insured onto the WAHSET policy

- **Points Program**
  - Enhancements quote requested to upgrade database to Office365 – Chairperson Chatham shared the requested enhancements
  - State will purchase and maintain license to cover one computer at each district, 2 state computers

- **New Team Approvals**
  - Vote on all submitted – none submitted

- **CO-OP Approvals**
  - D1
    Mead accepting Classical Christian and On Track Spokane
    Mt Spokane accepting St George, Riverside, Innovation, On Track Alternative school, NW Christian, & West Valley HS
    Cascade accepting Cashmere
    Othello/Smokiam accepting Moses Lake, Othello, Warden, & Royal
    MOTION and second to approve D1 co-ops. MOTION carried 20:0
  - D2
    Eatonville accepting Puyallup (including Aylen), Rogers (including Ballou), Cascade Christian, Spanaway Lake, Orting, Emerald Ridge (including Glacier View), SAMI (Science and Math Institute), TOSA (Tacoma School of the Arts), & Graham Kapowsin
    MOTION and second to approve D2 co-ops. MOTION carried 19:0:1 abstention
  - D3
    Kelso accepting Three Rivers Christian & Mark Morris
    MOTION and second to approve D3 co-ops. MOTION carried 19:0:1 abstention
  - D4
    Montesano accepting Aberdeen
    South Kitsap accepting Central Kitsap, Gig Harbor, Kingston, Klahowya, & Peninsula
    Port Angeles accepting Chimicum, Forks, & Port Townsend
    MOTION and second to approve D4 co-ops. MOTION carried 20:0

- D5
  Medical Lake accepting St Maries (ID), Lewis & Clark, Central Valley, West Valley, North Central, Freeman, Lind-Ritzville, & Coeur d'Alene (ID)
  MOTION and second to approve D5 co-ops. MOTION carried 20:0
- D6
  Washougal accepting Hayes Freedom HS
  WF West accepting Centralia, Adna, Napavine, Winlock, Toledo, Onalaska, & Mossyrock
  MOTION and second to approve D6 co-ops. MOTION carried 20:0
- D7
  Ferndale accepting Nooksack Valley, Lynden, Lynden Christian, Mt. Baker, Meridian, Sehome, Bellingham, Squalicum, & Blaine
  Sedro Woolley accepting Burlington Edison, Mt Vernon, Mt Vernon Christian, Anacortes, Oak Harbor, La Conner, & Coupeville
  Snohomish accepting Aim, Glacier Peak, Henry M Jackson, Lake Stevens, Lake Washington, Monroe, North Creek, & Washington Connections Academy, & Lake Washington Technical HS
  MOTION and second to approve D7 co-ops. MOTION carried 20:0

- **Patterns 2019-20**
  - Patterns are nearly complete, and they will be posted per Rulebook on November 1, 2019.
  - Patterns are CAD this year so should be to scale

- **Pattern Demonstration Days –**
  - Discuss around recommendation from pattern committee on approach this year (opposed to pattern clinic)
  - Pattern demo – have a non-WAHSET athlete ride the pattern, video, narration, post it, have question opportunity and decide if a new video is needed or a written response to questions will suffice

  MOTION and second to move away from the pattern clinic and to use non-WAHSET athletes to ride pattern, record, and post to website. MOTION carried 20:0

- **Website Updates**
  - Judges list updated to be more user friendly and consolidated
  - Enable a way to search for a school and find it opposed to having to search each district
  - Working on making it user friendly via smart phone
  - WAHSET fielding many new member requests this year
  - Send pictures Chairperson Chatham that you want posted to the website

- **Volunteer Positions**
  - Need volunteers to step-up & take over for many roles such as PNWIC chair, website, insurance
  - State Chair, State Treasurer, Webmaster, PNWIC Chair

- **Online Registration**
  - Status update – not 100% perfected yet
  - Will roll out for 2020 giving time to learn how to implement it

- **Judges Contracts**
  - Standardization of pay schedule for state – District Chairs send contracts to Chairperson Chatham with info on how you pay judges in your district
  - Mileage will always follow the Federal rate

- **Standard Operating Procedure for Events at State**
  - Specific things that need to be done for each event at the District level will be published before the first meet of 2020 so there is consistency across the state and no surprises at the state meet
  - Volunteer workers need to know the state standards

- **2019-20 Rule Changes**
  - Voted on all submitted

- **Policies and Procedures Update**
  - Updates to policies and procedures shared

- **Exception Approvals**
  - Vote on all submitted
  - D7 – no exceptions
  - D6 – Motion and second for A. Cram to ride for Kelso (D3) instead of WF West (D6). Motion passed 15:0:5
  - D5 – no exceptions
  - D4 – no exceptions
  - D3 – Motion and second for T. Walkington to ride for Hazen (D3) instead of Enumclaw (D6). Motion failed 9:1:10
  - D3 – Motion and second for K. Meadows to ride for Woodland (D3) instead of LaCenter (D2). Motion failed 8:0:12
  - D3 – Motion and second for I. Deosu to ride for White River (D2) instead of Enumclaw (D3). Motion passed 14:2:4
  - D3 – Motion and second for P. Morrow to ride for White River (D2) instead of Enumclaw (D3). Motion failed 4:9:7
  - D2 – Motion and second for M. Molyneux to ride for Evergreen (D4) instead of LaCenter (D2). Motion failed 3:2:15
  - D1 – no exceptions

- **Election of State Board Executive Officers**
  Chair – Houston Chatham
  Vice chair – Brandon Garrison
  Secretary – Tira Hancock
  Treasurer – Carol Brizek
  MOTION and second to approve nominations for 2019-20 WASHET board. Motion passed 20:0

GOOD OF THE ORDER –

- Treasurer Brizek suggested the state pay for additional insured (approximately $1800/yr)
- The stolen golf cart at state was not covered by insurance – good news, Grant County discounted the total cost of the state meet to make up for the cost of the stolen cart
- Yearbook profit checks handed out to each district chair

DISTRICT UPDATES - Preliminary number(s) of athletes, meetings scheduled, needs/concerns
D1 90-100 athletes
D2 90-100 athletes
D3 78-90 athletes
D4 80 athletes
D5 80 athletes
D6 111-120 athletes
D7 145-150 athletes

COMMITTEE/CHAIR REPORTS

Arena & Equipment Chair - Juan Rodriguez
Cattle Chair - David Masengale
Finance Chair – Carol Brizek
Games Chair – George Frick
Patterns/Performance Judging Chair – Steve Bryson
Points/Registrar – Shannon Motley
Scholarship – Linda Simon
Yearbook – Tricia Reed

ADJOURNMENT OF BUSINESS MEETING
Meeting adjourned at 3:09pm

/s/ Houston Chatham, Chairperson
/s/ Tira Hancock, Secretary