WAHSET State Meeting
December 3, 2016
Snoqualmie, WA

CALL TO ORDER	Houston Chatham called the meeting to order at 11:07am, Tira Hancock, and Carol Brizek present. District 1 (3), District 2 (2), District 3 (2), District 4 (2), District 5 (3), District 6 (2), and District 7 (3). Total voting members present: 17
Approve Minutes **MOTION** **(approve report)** **MOTION** **(approve report**	 **Motion and second** to approve minutes as corrected from the October 1, 2016 meeting with the corrections of Evergreen United (not Sequim) and the co-op'ing schools, and Centralia spelling. Motion carried 17:0 **Motion and second** to approve minutes from the November 16, 2016 video teleconference meeting Motion carried 17:0
Treasurer's Report **Arenas** **Insurance Policy** **MOTION** **(approve report)**	 Current Balance $66,557.49 at US Bank Scholarship fund balance $17,126.51 Reserve savings $30,022.21 Some districts still need to submit arenas being used for 2016-17 Policy renews January 15, 2017 **Motion and second** to approve treasurer's report. Motion carried 17:0
OLD BUSINESS **Background Checks for Volunteers** **Pattern Demo Days** **Pattern Videos** **Advisor/coaches Clinic** **State Trailer Purchase update** **PNWIC** **June 2-4, 2017, Redmond, OR**	 Kathy processes them. Get them submitted by January 15. Will be notified by exception. Smooth. Good participation (West side). The videos have been reviewed. In the process of adding voice over text as clarification points. Videos will be posted to the WASHET website in a couple weeks. Setup times for events will be updated. Went well and well attended by both (65) coaches &advisors, and (91) youth. Working with Don Johnson Trailer sales – donation/sponsorship not available because of their move to a larger facility; however, they will sell us a trailer at their cost. Question raised – do we have to work with Don Johnson? Kathy will get back to us. Aaliyah Baines, WA PNWIC youth rep reported and asked about the "goody bags" preference (shared two options – unanimous for the cinch bag). Buckles have been ordered. Some surprises coming! Discussion at PNWIC about the selected date – June 2-4 was best between the two states.

Co-op Approvals	**District 1** Mead accepting The Oaks Classical Christian Academy Ephrata accepting Quincy Wilson Wilson Creek Othello (aka Smokiam) accepting Warden Royal City Moses Lake Wenatchee accepting Eastmont River Academy Davenport accepting Harrington (Odessa)
MOTION	**Motion and second** to approve District 1 co-ops. Motion carried 17:0
	District 5 Columbia Burbank accepting Kamiaken Medical Lake accepting St Maries (Idaho) Lewis & Clark Central Valley St John-Endicott Ferris West Valley (Spokane) Lind-Ritzville Freeman West Valley (Yakima) accepting Davis East Valley Selah Naches
MOTION	**Motion and second** to approve District 5 co-ops. Motion carried 17:0
	District 7 Snohomish accepting Lake Stevens Monroe Glacier Peak High School Cavalero Mid High Cedar Park Christian Marysville Getchell Everett Cedar Crest Bear Creek
MOTION	**Motion and second** to approve District 7 co-ops. Motion carried 17:0
Exemptions	**District 2 to District 3**

	April Sage's daughter to ride for North Thurston (D3) instead of Yelm (D2)
MOTION	**Motion and second** to approve the exception for Lauren Sage to ride for North Thurston (D3) instead of Yelm (D2). Motion carried 16:1
Rulebook Consolidation	Reach out to districts to get a volunteer from each district to review the format of the rulebook and move toward a proposed revamped rulebook (not rule changes). Committee – Houston Chatham, Tira Hancock, D1 Michelle Jansen, D2 Kathi Dahlstrom, D3 Jolene Johnson, D4 Jamie Peterson, D5 Russ Adair, D6 Adam Kasper, D7 will seek a volunteer
Sponsorship Signs	Equiss Feed and Costal signs and banners – Kathy will get to each district chair prior to their first meet. Display at each meet throughout the season.
No Dogs Allowed Signage	Carol provided signage to each district chairperson.
NEW BUSINESS	
State Meet	Moses Lake, May 11-14, 2017
Schedules	Committee - Russ Adair, Adam Kasper, & Denise Schupach. More information will be provided at the next state meeting.
Judges	Contracts will be issued in January
Cattle	McMillan Cattle – secured, contract will be issues in January
Stalls	Jasco – will need to get number of stalls to them in January
Awards/Trophies	Carol Brizek and Kamie McDowell facilitating
Vendors	Working with list from 2014 & 2015 – need suggestions of additional vendors
Lodging	Carol Brizek will secure lodging for judges, officers, and blocks of rooms at a discounted rate
Scholarships	Julie Simon presented the rules/process for WAHSET scholarships. Asked to have the amount of scholarships posted on the website.
MOTION (scholarship SOPs)	**Motion and second** to approve the scholarship rules as presented to the Standard Operating Procedures. Motion carried 14:3
Videoconference Meeting Date	January 17. 2017, 6:30-8:30pm
Computer Purchase Update	$850 per computer (x2) that include Office and the pattern program (CAD)
DISTRICT UPDATES	D1- Still missing registration from several teams so do not have final numbers yet. Purchased a new equipment trailer. D2- 102 riders D3- 91 riders D4- 94 riders D5- 105 riders

	D6- 101 riders; will be doing their yearly dress rehearsal January 14. They do the events that require equipment pattern setup and run it just like a meet, in full uniform & judged. D7- 105 riders
District Chair Action	Send backend of points database to Shannon Motley by Dec 31, 2016.
COMMITTEE REPORTS	
Cattle Chair- David Masengale	Cattle are secured for state.
Drill Chair- Diane Thomas	Several schools have asked for clinics (Troy Valentine, Kurt Browning, and Diane Thomas have done clinics). Working 4's info – is NOT semi-freestyle; must do 10 maneuvers (change of pace, company front, single file cross, and circle ARE required to be part of the working 4's drill program PLUS the six (6) drawn maneuvers as posted on the website). If you need help getting judges contact Diane Thomas.
Equipment Chair-Juan Rodriguez	Still missing some of the district's equipment lists.
Games Chair- George Frick	Gaming judges have been secured.
Patterns/Performance Judging Chair- Diane Pixlee	No report.
Points/Registrar - Shannon Motley	Get the backend database to her by Dec 31. District chairs - send your new rider number requests to her.
Finance Chair – Carol Brizek	No activity.
Scholarship – Julie Simon	Scholarship application will be up on the website in a couple weeks. Applications will be , due April 17, 2017
Yearbook – Tricia Reed	Dec 15 – accounts and ways to upload will be setup. Submit all senior pictures and bios Jan 15, team picture Feb 15, Feb 28 extra pictures, pre-order count for books is due by Mar 1, April 1 money is due for ads. Cost per book is $25 pre-order and $30 at the meet (only will be 5-10 available at the state meet). **NOTE these are STATE LEVEL deadlines – each district will have earlier deadlines to accommodate meeting the state level deadlines.
OPEN FLOOR	Send Carol pictures of the state board that are appropriate for the yearbook.
NEXT MEETING DATES	Videoteleconference January 17, 2017, 6:30pm Board meeting - Saturday, 11:00AM, March 4, 2017 – City of Snoqualmie Board Room, Snoqualmie, 11:00am
ADJOURN	Motion made and seconded to adjourn state board meeting at 12:55pm. Motion carried: 17:0

___/s/ Houston Chatham_ _____
Vice Chairperson

__/s/ Tira Hancock _____
Secretary