WAHSET State Meeting
March 5, 2016
Snoqualmie City Hall, Snoqualmie, WA

CALL TO ORDER	Chairperson Wendlandt called the meeting to order at 11:14am, Kamie McDowell, Tira Hancock, and Carol Brizek present. District 1 (3), District 2 (2), District 3 (3), District 4 (0), District 5 (1), and District 6 (3). Total voting members present: 12
Approve Minutes **MOTION** **(approve report)**	**Motion and second** to approve minutes from the March 5, 2016 meeting. Motion carried 12:0
Treasurer's Report **MOTION** **(approve report)** **Outstanding invoices**	Current Balance $97,768.42 at US Bank Scholarship fund balance - $12,023.51 **Motion and second** to approve treasurer's report. Motion carried 12:0 Reviewed and fees have been sent to state
OLD BUSINESS **State Meet 2016** **Facilities**

	STALLS – 402 stalls on site, plus 100 reserved from Jasco. Discussion of assignment of stalls by district and multiple use by schools. *Jasco has been notified of possible reduction in # of stalls.
Barn Draw (order of stall choice)	District 1 – barn 103 District 5 – barn 105 (inside) District 6 – barn 105 (inside and outside) District 2 – barn 106 (inside) District 3 – barn 106 (inside and outside) District 4 – barn 102 and portables
	HAUL IN / DAY USE – Discussion regarding what schools, location of trailers, fees charged.
MOTION	**Motion and second** to charge a $75 per horse state participation fee. Motion carries 11:1
	Haul-in allowed, but not allowed to tie to a trailer.
	SHAVINGS – bulk ordered with delivery on 5/10/16. Discussed distribution process.
	PARKING – Designated areas for parking of trailers, individual vehicles (cars/trucks). We will get passes for parking in the pay parking lot.
Schedule	**SCHEDULE –** Reviewed the FINAL Schedule following April 5th teleconference. Reviewed and accepted "Weather Permitting" Schedule.
Judges	**JUDGES'** class assignments shared (the classes they will be judging). Contracts out, lodging confirmed
Drill Practice	**DRILL practices** – Working 4's Thursday evening, large teams Friday evening. Times will be assigned.
	DRILL competition – each team will have 10-min in the warm up arena, a 5-min transition time to competition arena, and warmup lap in competition arena, and then compete. Two minute gate hold, then next team in for warmup lap.
Equipment	**EQUIPMENT –** District #6's equipment will be used. Kathy and Adam will coordinate transportation.
Arena Prep	**ARENA PREP** – Fairgrounds crew will prepare arenas as per schedule. We may use a 4-Wheeler with 2' prong drag as deemed necessary by George Frick throughout the meet.
Opening Ceremonies	**OPENING CEREMONIES & PRESENTATION OF DISTRICTS –** Submit names to Kathy Wendlandt by Monday, May 2 (include an alternate).
Draw for singer & flag carriers	**District 3 – singer** **District 5 – US flag** **District 2 – WA State flag** **District 1 – WASHET flag**
Cattle	**CATTLE –** 30 head confirmed - will arrive on Sunday morning.
Awards	**AWARDS / TROPHIES** – State trophies and buckles arrived. All rockers are here. State and District medals have also arrived. District Chairs may pick up district medals and patches

	at this meeting. Kamie & Carol are coordinating.
Silent Auction	**SILENT AUCTION –** Kamie McDowell coordinated last year. Looking to continue encouragement of the quality of silent auction items. Tables to be set up in the Main Pavilion of the indoor arena.
Sportsmanship	**SPORTSMANSHIP PROGRAM** – "Spirit" Horse Award given each evening to a team that exhibited outstanding sportsmanship that day. Need adult volunteer to coordinate!
Vendors	**VENDORS –** Reviewed list and map. Any others? Let Kathy Wendlandt know.
Lodging	**LODGING –** Not able to block rooms due to high volume weekend in Monroe. We will post list of lodging in and around Monroe on website.
Volunteers	**VOLUNTEERS NEEDED** - Facilitating arrival of teams/trailers, parking, stalls, shavings, "Spirit Award"
Arrival	**ARRIVAL** – cannot be on grounds before 3:00pm Wednesday – cost: $16 for stall and associated camping fees.
PNWIC June 18-20, 2016	Report from Committee Members – meeting April 30th at Columbia River HS in Vancouver.
60/40 Raffle	60/40 Raffle @ WAHSET STATE– Doing this again! Marcia Hallman and Carla McAferty will coordinate again this year.
Rule Book	**RULE BOOK, BYLAWS, POLICIES & PROCEDURES** – Update from Houston on Rulebook simplification process and Kathy on Policies and Procedures Manual. Discussed Rule Changes and facilitation of process.
Bylaws, Policies & Procedures	**RULE CHANGES -** Discussed rule changes and facilitation of process. An updated form for proposed changes/updates will be available on the website.
Yearbook	**YEARBOOK –** Final report from Tricia Creed **–** 312 pages, deadlines and dates an issue and considering incorporating some information in to the registration form. Will make about $5 per book. Kylee Hedrick's artwork will be on the cover.
NEW BUSINESS **Summer Board Retreat** **7/9/16**	**STATE BOARD RETREAT** – Set date and location. Review of "Policies and Procedures" are addressed at this board retreat. Date – Saturday, July 9, 2016, 11am at Snoqualmie City Hall.
2016-17 Board Meeting Dates	Oct 2, 2016 December 3, 2016 March 4, 2017 April 8, 2017
District 7	District 7 chair is Jim Degulier
Gaming/Cattle Clinics	**GAMING & CATTLE JUDGES CLINIC(s) 2016** – Date or dates will be set shortly by our Cattle & Gaming Chairs, David Masengale and George Frick. Last year we had an all-day clinic in Wenatchee and received very, very good reviews regarding content, use of time and hands-on opportunities. Apprentice program is working well – looking to add more qualified judges.

State Meet 2017 & 2018	**STATE MEETS 2017 and 2018** – Discussion on locations & dates and distribution of bid packets from Moses Lake (2017) and Lynden (2018).
MOTION	**Motion and second** to use a central venue (Moses Lake) every year for the state meet. Motion to carries 7:5
District Accounts	**DISTRICT ACCOUNTS** - Audit required for all District treasuries. Bring all treasury items to state for an audit. Fiscal year is January 1 to August 31.
Idaho Team	Idaho school wants to start a new team.
COMMITTEES	
Cattle & Equipment	David Massengale, chair
Collegiate	Rebecca Cantrell, Chair – no report
Drill Chair	Diane Thomas, chair – Saturday, Sept 10, 2016 – drill coaching clinic at Snoqualmie City Hall, 11:00am. Maneuvers for 2017 and how to write drills. Early November will be the WLRCA/drill coaching clinic.
Finance Committee	Carol Brizek, chair – no meeting yet
Games Chair	George Frick, chair - will be grooming the arena at state
Patterns/Performance/Judges Chair	Diane Pixlee, chair – submit judge evaluations to Kathy. Apprentice program is working well. State patterns will be posted April 27, 2016.
Points Chair	Shannon Motley, chair – submit all record breaking paperwork & state qualifiers to Shannon, as well as camping needs.
Re-districting	District 7 established. No new teams in the works other than the teams transferred to D7.
Scholarship	Juliana Simon, chair • Scholarship application is ready for athletes to complete and send by posted deadlines (due by April 18, 2016)
Yearbook	Tricia Reed, chair – see previous section above
DISTRICT UPDATES	D6 – one more meet, several records broken D5 – one more meet, 21 seniors this year D4 – not present D3 – had a fun event (musical horses, adult IHOR) at the meet D2 – one more meet D1 – one more meet, trying to fundraise for a new equipment trailer
OPEN FLOOR	Car races will occur during state meet. Question about a barrel race at state as a fundraiser – info will be provided later to the person inquiring. APHA raffle tickets available from Kamie

NEXT MEETING DATES	Board retreat meeting - Saturday, 11:00AM, July 9, 2016 – City of Snoqualmie Board Room, Snoqualmie, 11:00am Board meeting - Saturday, 11:00AM, October 2, 2016 – City of Snoqualmie Board Room, Snoqualmie, 11:00am
ADJOURN	Motion made and seconded to adjourn state board meeting at 3:02pm. Motion carried: 12:0

___/s/ Kathy Wendlandt_____
Chairperson

__/s/ Tira Hancock_____
Secretary