WAHSET State Meeting

January 17, 2015

City of Snoqualmie Fire Station, Snoqualmie, WA

CALL TO ORDER	Chairperson Wendlandt called the meeting to order at 11:07am, Kamie McDowell, Tira Hancock, and Carol Brizek present. District 1 (3), District 2 (2), District 3 (3), District 4 (3), District 5 (2), and District 6 (2). Total voting members present: 15 (District 6 had adult rep arrive at 11:16 changing total voting members from 14 to 15)
Approve Minutes	
MOTION	**Motion and second** to approve minutes from the October 18, 2014 meeting. Motion carried 14:0
MOTION	**Motion and second** to approve minutes from the December 1, 2014 e-meeting. Motion carried 14:0
MOTION	**Motion and second** to approve minutes from the January 12, 2015 e-meeting. Motion carried 14:0
Treasurer's Report	2014 Year ending actual expenses compared to 2014 budgeted amounts presented. 2015 WAHSET state budget presented and discussed. Final document will be emailed to district chairs and state board.
MOTION	**Motion and second** to approve the 2015 budget. Motion carried: 15:0 Current Balance $48,330.87 at US Bank Scholarship fund balance - $10,065.01
MOTION	**Motion and second** to approve treasurer's report. Motion carried 15:0
Outstanding Invoices	Registration invoices need to be paid to state. District 5 has two payments remaining (from 2012) District 2 owes for additional event insurance
IRS Update	Fined $4,420 in late filing fees. Treasurer Brizek currently attempting to get fine revoked.
Insurance Renewal Fees	Insurance increased from last year because we were not charged for additional insured last year. Budgeting approximately $4,800 this year.
2014 Year End Statements	Districts 1, 2, & 4 submitted 2014 year end financials. Need from remaining districts.
OLD BUSINESS	
Pattern Demo Days	Report from Diane Pixlee Two pattern days – Wenatchee and Salkum Videos posted on website Determining dates and location for fall 2015 Questions about patterns addressed Procedure for athletes to ask questions: 1. Coach, 2. District chair, 3. Pattern Chair
2015 State Meet	**Schedule** – Chairperson Wendlandt working with state points chair Motley to create a state meet schedule. A proposed state schedule will be emailed to District chairs by the

	end of February. **Judges** – performance, gaming/cow, and drill judges confirmed, contracts will be issued mid-February. <u>Performance</u> Doug Evanson Sherry Williams <u>Drill</u> Dan Meyers Beth Bender <u>Gaming</u> Barb Aberle Ron Bishop **Cattle** – using McMillon supply company, contracted for 30 head, charging $45 per head **Stalls** – Jasco will supply temporary stalls, reserved 40. $500 deposit will be returned. **Awards** – state vice-chair will head the committee to determine awards for state – any feedback on awards direct to Kamie. **Vendor** – list of potential vendors presented. Discussed a need to contact vendors to encourage vendors to participate at state and to expand number of vendors at state meet. Vendor participation form discussed. Vendor fees discussed – consensus that the fee and/or item of equal value goes toward the scholarship fund.
MOTION	**Motion and second** the vendor fee be $25 per day or a donation of equal value. Motion carried 15:0 **Lodging** – 120 rooms blocked in Moses Lake for WAHSET **Contract** – Grant County Fairgrounds contract shared along with estimated invoice for facility use (not including stalls or camping)
PNWIC Competition June 18-21, 2015	• Committee has met twice and attendance has been excellent. Carryover of $3,800 ($1,000 seed money was returned to WAHSET). • Belt buckles for first place – if no sponsors asking for $500 for each district (8 districts from OHSET and 6 districts from WAHSET). $12,000 spent on awards in 2014 (and sponsors). • Rooms comp'd for judges. • Mother/daughter welcoming team established. • Washington judges determined. • Patches will be created and 2014 PNWIC riders will be eligible to receive a patch. • Two-man teams can have an alternate (least restrictive rule from OHSET/WAHSET is the rule PNWIC will implement). • Feb & Apr – phone conference; March – in-person meeting in OR • PNWIC will be on OHSET books Discussion about districts being told to pay $500 each for awards.
MOTION	**Motion and second** to take the $500 that would be paid by each district (total of $3,000) from the WAHSET state reserve fund for 2015 PNWIC. Motion carried 15:0 **Points** – OHSET purchased an updated portion of the points program that will enable improved melding of WAHSET/OHSET athletes for PNWIC
New Teams, Co-op Approvals, Exceptions	<u>District 1 co-op</u> *Davenport* accepting Odessa high school

MOTION	**Motion and second** to accept District 1 co-op. Motion carried 15:0
	<u>District 1 – exception</u> M. Alderman to ride with Cascade instead of West Valley Yakima.
MOTION	**Motion and second** to approve District 5 athlete to ride for District 1. Motion carried 15:0
	<u>District 3 - exception</u> A. Gillum to ride with Toledo United instead of Mossy Rock.
MOTION	**Motion and second** to approve District 6 rider to ride with District 3. Motion carries 15:0
Yearbook	Report from Tricia Reed • Two ads received. Encourage athletes to sell ads. • WAHSET brochure created (will be on website) and can be customized for each school as a tool to help advertise for WAHSET. • Trying to get yearbook in color this year. Goal is to sell 300 yearbooks. • Will send out team PDFs to help schools identify any missing information. • There will be a cover theme contest – come up with a cover that has WAHSET – flyer coming soon • Updated records needed from each district (Shannon Motley) • Sierra Breeze will help provide photos
MOTION	**Motion and second** to allocate Sierra Breeze photography full page ad space in the WAHSET yearbook in return for photos to fill up the yearbook. Motion carried 15:0
	Deadlines – 1/23/15 is the senior picture and bio deadline Ads and money due by 2/20/15 Pre-order deadline for books – 3/20/14
MOTION	**Motion and second** to set the price for the WAHSET yearbook to be $20 preorder and $25 purchased at state. Motion carried 15:0
Policies & Procedures Manual **MOTION**	**Motion and second** to accept the WAHSET policies and procedures manual. Motion carried 15:0
NEW BUSINESS	
District Competitions	Judge evaluations need to get to Chairperson Wendlandt. New records – reminder to get records to state points keeper per WAHSET rules
Athlete Uniform	Question about school name on uniform polo shirt – no limitation.
Background Check on Volunteers	School policy discussed. Background check is required by WA state law for any volunteer who works with youth. Need a committee to further research and return with a recommendation.
Comprehensive Insurance	Farmers insurance – will be about $400 per year per trailer to cover trailer and contents for all WAHSET equipment trailers Chanin Holdt researching other insurance companies for quotes
Another meeting prior to May?	Consensus is email communication is sufficient between meetings.
Redistricting	May be adding a District 7 in the north part of the state. If interested in being on the

	redistricting committee contact vice chair Kamie McDowell.
Corporate Sponsorship	OHSET has many corporate sponsors – discussion about getting corporate sponsors for WAHSET. Vice chair Kamie McDowell is heading this committee – contact Kamie if you are interested in helping to acquire corporate sponsorships for WAHSET.
District Updates	<u>District 1</u> 76 riders First meet in March <u>District 2</u> 115 riders First meet in February <u>District 3</u> 143 riders First meet next weekend Q: Flags ok in working pairs? A: yes Q: Flag pole length for drill? A: 7 to 8 feet. Flag dimensions 3x5 <u>District 4</u> 90 riders First meet next weekend Meet dates set for next two years <u>District 5</u> 85 riders First meet in March <u>District 6</u> 119 riders First meet in February Had a dress rehearsal meet that went well
COMMITTEES	
Cattle & Equipment	David Massengale, chair • Cattle judges doing testing with George Frick – will be added to judges list • Need inventory of what each district has • Will be available to address questions during meets
Collegiate	Rebecca Cantrell, Chair
Drill Chair	Diane Thomas, chair • Call anytime with questions • Tacoma Unit under new management & upgrades have been done
Games Chair	George Frick, chair
Patterns/Performance/Judges Chair	Diane Pixlee, chair • State patterns should be out in two weeks
Points Chair	Shannon Motley, chair • Call anytime with questions
Registration Paperwork **Scholarship**	Adam Kasper, Chair – committee working on setting date to meet Juliana Simon, chair

Yearbook	• scholarshipchair@wahset.org is the email address for the scholarship chairperson for applicants to send applications. • Need two judges per district – send names to Julie. Tricia Reed, chair
OPEN FLOOR	Health insurance card question – defer to registration paperwork committee Who needs which paperwork question – defer to registration paperwork committee (currently coaches and district chairs keep copies of everything). Discussion followed about what was needed by state treasurer, state points person, state chair.
NEXT MEETING DATES	Saturday, 11:00AM, May 2, 2015 – City of Snoqualmie Board Room, Snoqualmie Saturday, 11:00AM, July 25, 2015 – City of Snoqualmie Board Room, Snoqualmie
ADJOURN	Motion made and seconded to adjourn state board meeting at 2:34pm. Motion carried: 15:0

___/s/ Kathy Wendlandt_____
Chairperson

__/s/ Tira Hancock _____
Secretary